**Risk Management Checklist: Construction and Consultant Contracts**

Note: Use TAB key or cursor to move through form’s text fields and check boxes.

**Project Name:**      **Project Number:**

**Type of Contract:**

Construction  GC/CM Construction  Progressive Design Build Phase 1

Consultant SHORT  GC/CM Pre-Construction  Progressive Design Build Phase 2 Amendment

Consultant LONG  GC/CM Both

**Name of Contractor or Consultant (if known):**

This is a State Public Works Project (subject to RCW 4.24.115)

**Scope of work:**

**Specific location:**

**Estimated Amount of Contract(s): Consultant $**      **Construction $**      (Both, if available)

Subcontractors or sub consultants will be used. Approximately what percentage the work?      %

Installation and testing of boilers, pressure vessels, HVAC and related equipment are included in the project.

Contractor (other than Consultant) will be required to provide professional or consulting services (Design-Build or GC/CM Projects).

**Which best describes this project?**

This project is: 1) new building construction; 2) additions and modifications to existing buildings which results in additional square footage; or 3) significant additions or modifications to an existing building that may put the entire building at risk of damage (collapse, fire, etc).

This project is work, materials and/or equipment installed in existing buildings, structures and/or infrastructure.

**Brief summary of Hazardous Materials Assessment** (resulting from Project Manager and EHS discussions)**:**

Will abatement be part of the project?  Yes or  No

Who will do the abatement?  This contractor or its subcontractor  A contractor that we will hire separately  WWU in-house

Will the contractor or subcontractor haul away our hazardous materials for us?  Yes or  No

Will contractor use, bring or create its own (not ours) hazardous materials at the work site?  Yes or  No

**Licensed/Unlicensed Vehicles and Construction Equipment to be used:**

**Any other comments, special risks or concerns?**

**Project Manager:**       **Extension: x**      **Date:**

**E-mail this form to:** [**paul.mueller@wwu.edu**](mailto:paul.mueller@wwu.edu) **you can reach Paul at x3065.**